

# VCU World Studies

V i r g i n i a C o m m o n w e a l t h U n i v e r s i t y

## American Red Cross of the Virginia Capital Region Youth & Young Adult Program

<http://virginiacapitalredcross.org/Youth.php>

**Availability:** Offered fall, spring, and summer.

### Internship Contact:

Amal Faraj, Youth Program Coordinator /Internship Supervisor  
American Red Cross  
420 East Cary Street  
Richmond, VA 23218  
Phone: (804)343-2772  
Email: [faraja@usa.redcross.org](mailto:faraja@usa.redcross.org)

The purpose of the Youth and Young Adult Program is to train youth in the spirit of volunteerism by exposing them to the mission and the fundamental principles of the American Red Cross. All across the United States, American Red Cross volunteers help save lives – providing assistance to disaster victims, facilitating emergency communications to military families, training communities in life-saving skills, and providing community disaster education. By joining the American Red Cross staff, YOU can be part of this international effort to provide emergency aid to those who have been afflicted with disasters, as well as help the community prepare for and respond to disasters! Our goal is that involvement in the Youth and Young Adult Program will spark a lifelong commitment to serving our communities.

**Intern Responsibilities:** (2 Program Opportunities)

### Red Cross School Clubs (All Year Round)

- Contact Schools via email or phone to register as School Club
- Visit Schools upon request w/ coordinator regarding SC
- Enter School Club information on excel data spread sheet
- Make RCSC Booklets & Packets
- Mail School Club Packet to Sponsors
- Attend Meetings w/coordinator at Schools
- Pick up projects from SC upon request
- Your own vehicle preferred but not a must

### Youth Leadership Council (Saturdays Nov-to-May)

*Must be available on Saturdays*

- Help YLC President & Supervisor with program
- Make copies or print project layouts
- Take attendance
- Take pictures of meetings

- Set up lunches or refreshments for YLC members
- Attend events w/ YLC members & Supervisor
- Pick up or drop off project to sites
- Monitor YLC members when Supervisor/President is offsite
- Access entry for YLC members when arriving for meetings

**Language/Skill Requirements:**

- Prefer Spanish
- Excel Spread Sheet, Facebook, Meeting Minutes intake, phone, email, documentations

**Hours & Pay:**

- 10-15 Hours per week
- Volunteer Opportunity.

**Application Process:**

Please contact, Amal Faraj to schedule an interview & application process with Volunteer Resource Manager at (804)343-2772 or [faraja@usa.redcross.org](mailto:faraja@usa.redcross.org)

Steps for Program Application:

- 1) Visit our website: [www.virginiacapitalredcross.org](http://www.virginiacapitalredcross.org)
- 2) Double click on: Youth
- 3) Look for "Become a Chapter Volunteer"
- 4) Click on Application link

Please bring Completed Application, Picture ID & hour availabilities to your interview, as application & background check will be processed.

Thank you for your interest in the American Red Cross!

**Updated:** 7/16/2011