

VCU World Studies

V i r g i n i a C o m m o n w e a l t h U n i v e r s i t y

Refugee Resettlement of Commonwealth Catholic Charities

www.cccofva.org/refugeeresettlement.html

Availability: Offered fall, spring, and summer.

Internship Contact:

human.resources@cccofva.org

1512 Willow Lawn Drive

Richmond, VA 23230

804-545-6289

The mission of Commonwealth Catholic Charities is to provide quality, compassionate human services to all people, especially the most vulnerable, regardless of faith. CCC's Refugee Resettlement program resettles refugees, empowering them to build new lives in welcoming communities. We provide comprehensive resettlement services, including (but not limited to): Orientation in U.S. laws, customs, and institutions, intensive case management to ensure all initial needs are met, early employment placement assistance, English language instruction (ESL), School liaison services, and prevention services for refugee youth and families. Our agency is highly dependent on volunteers who tutor, mentor, help find jobs, provide transportation, and act as interpreters.

Intern Responsibilities:

Interns may mentor by visiting families, taking them shopping, and orienting them to their apartment and the Richmond area. They may provide ESL tutoring to our refugees as well as homework tutoring for our refugee youth. They may also assist our employment specialist by taking refugees to fill out employment applications, teaching them the bus system, or helping them prepare for interviews.

Language/Skill Requirements:

- English
- Capacity to work effectively in a multi-cultural organization

Hours & Pay:

- Hours vary. Interns may work any time from 9:00 am until evening depending on their schedules and internship position.
- Unpaid internship.

Application Process:

- Please email Carol.McElhinney@cccofva.org. Interested students will need to contact the agency to set up an interview. All CCC interns require a background check and drug screen.

Updated: 3/30/2015