

VCU World Studies

V i r g i n i a C o m m o n w e a l t h U n i v e r s i t y

Bettye Ackerman-Cobb Child Development Center of the DLA Installation Support at Richmond

www.dscr.dla.mil/userweb/gol/CDC/New%20CDC%20Mainpage-1.html

Availability: Offered fall, spring, and summer.

Internship Contact:

Martina Shipman
Child and Youth Services Coordinator
8000 Jefferson Davis Highway
Richmond, VA 23297
804-279-3406
Martina.shipman@dla.mil

The Bettye Ackerman-Cobb Child Development Center, located in Building 100, is accredited by the National Academy of Early Childhood Programs (National Association for the Education of Young Children, NAEYC). It is a government owned-contract operated facility managed by Bright Horizons, a national childcare organization. Its primary goal is to provide educational learning experiences and varied opportunities that promote the child's physical, social and intellectual growth. Children must have a current shot record and be between the ages of 6 weeks and 5 years to receive care. Hours of operation are Monday through Friday from 6 a.m. until 6 p.m. The center is closed weekends and federal holidays. Meals include breakfast, lunch and a snack supplement served daily according to USDA guidelines.

Intern Responsibilities:

- Provide copy of immunizations to verify completed physical and TB and Tetanus shot.
- Attend Child Development Center 1-hour orientation to be completed prior to volunteering.
- Complete DLA local background check-no cost to intern
- Teach basic Spanish to preschool-age children
- Before volunteering, submit lesson plan for the quarter based on preschool class weekly theme/focus. This plan must be submitted to the CDC Training and Curriculum Specialist for approval at Tatanishia.Armstrong.ctr@dla.mil
- Ensure lead teacher verifies intern's hours/days attended on VCU form. Verification must be completed weekly
- Adhere to CDC dress code. Dress code specifications are discussed at interview

Language/Skill Requirements:

- Spanish.
- Experience working with children is preferable but not required.

Hours & Pay:

- 1 hour per week (9:30-10:30) every Wednesday or Thursday teaching, plus time for preparation of class.
- Volunteer Opportunity

Application Process:

Please call or email to arrange an interview. Resume and (if applicable) references required. These forms should be brought to interview.

Updated: 7/16/2011